

**CLINTON COUNTY HOUSING AUTHORITY  
POLICIES**

**LATE FEE POLICY**

This policy regarding Late Fees supersedes all other references to Late Fees in all other tenant documents.

The Clinton County Housing Authority (CCHA) Public Housing Lease requires Tenant Rent be paid on or before the first day of the month. Work Order charges are to be paid fourteen (14) days after the repair is completed. All other charges are due when posted to the tenant's account.

Any tenant account not paid current by the 5<sup>th</sup> day of the month shall receive a Late Fee equal to 5.0% of the past due balance. Any tenant account not paid current by the 15<sup>th</sup> day of the month shall receive an additional Late Fee equal to 10.0% of the past due balance. Any tenant account not paid current by the 25<sup>th</sup> day of the month shall receive a Notice To Quit (Eviction Notice).